



TRUSTEE MEETING AGENDA 10/27/2021

6:30 PM

- Roll Call
- Pledge of Allegiance
- Approve of the Clerk's Journal and accept the tapes as the Official Minutes of the October 6, 2021 Township Trustee Meeting
- Bills before the Board

Public Comments

Human Resources

New Business

- Motion: To approve the ordering of a 2022 International Dump Truck for payment in 2022
- Resolution 21-1027: Declaring certain miscellaneous equipment and vehicle as surplus and approval of its sale in a public auction

Work Session

- 2022 Capital Budget

Administrator's Report

Fiscal Officer's Report

Trustee Comments

Executive Session

- In reference to O.R.C. 121.22 (G) (1), (4), and (8)
 - (G) (1): To consider the appointment or employment of a public employee
 - (G) (4): Reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment
 - (G) (8): To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiate with other political subdivisions respecting requests for economic development assistance

New Business

- Motion: Enter into contract with the Teamsters Local 100 Union for the Hamilton Township Public Works Service Worker's labor contract
- Motion: Enter into contract with the F.O.P. - O.L.C. for the Hamilton Township Police Department Sergeant's collective bargaining agreement

Adjournment

HAMILTON TOWNSHIP ADMINISTRATION

Darryl Cordrey – *Trustee, Chair*

Joe Rozzi – *Trustee*

Mark Sousa – *Trustee*

Kurt Weber - *Fiscal Officer*

7780 South State Route 48

Maineville, Ohio 45039

Phone: (513) 683-8520

Township Administrator

Brent Centers

(513) 239-2372

Police Department

Scott Hughes – Police Chief

Phone: (513) 683-0538

Fire and Emergency Services

Brian Reese – Fire Chief

7684 South State Route 48

Maineville, Ohio 45039

Phone: (513) 683-1622

Public Works

Kenny Hickey – Director

Phone: (513) 683-5360

Assist. Fiscal Officer

Ellen Horman

Phone: (513) 239-2379

Human Resources

Kellie Krieger

Phone: (513) 239-2384

Economic Development and Zoning

Phone: (513) 683-8520

Community Development Coordinator

Nicole Earley

(513) 683-5320

The agenda is to give an idea of the various discussions before the Board. The time and order of Agenda items is subject to change in order to maintain efficiency and timeliness of the meetings. Citizens may address the Board under the Public Comment section of the agenda.

The following guidelines protect your rights as well as those of others:

- 1. Speakers must state their name and full address for the record.*
- 2. The Board Chair will recognize each speaker, and only one person may speak at a time.*
- 3. Speakers will address any and all comments to the Board of Trustees and Fiscal Officer. The Board may request further information from staff at their discretion.*
- 4. Anyone who willfully disrupts a Board meeting may be barred from speaking further, or may be removed from the meeting and detained by officers of the Hamilton Township Police Department. (ORC 505.09; ORC 2917.12)*

Hamilton Township Trustee Meeting

October 6, 2021

Trustee Board Chairman, Darryl Cordrey, called the meeting to order at 6:30 p.m. Mr. Cordrey, Mr. Rozzi and Mr. Sousa were present.

The *Pledge of Allegiance* was recited by all.

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve of the clerk's journal and accept the tapes as the Official Meeting Minutes of the September 15, 2021, Trustee Meeting.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve the bills as presented to the Board.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

Presentations

Ms. Patti Ahting, Chief Deputy Director with the Mental Health Recovery Board, stepped forward to speak about their program. They are their own Governmental Entity and work off of State funds, local levy funds and some federal funds. They provide services in Warren and Clinton Counties that help preserve families and offer support. This is not a new levy; but they are up for renewal for their 1 mil levy which backs 51% of their income.

Mr. Cordrey stated that he appreciates the representatives for attending our meeting and offering some insight. He asked if they could speak to the services offered.

Ms. Ahting explained that with the pandemic, 65% of their crisis response, have been new people. For example, there has been an increase in overdoses and suicides, so they offer support to help individuals work through what is going on.

Mr. Cordrey made a motion with a second from Mr. Rozzi to endorse the Mental Health Recovery Board Levy that will be on the ballot this fall.

Roll call as follows: Mark Sousa Yes
Darryl Cordrey Yes
Joe Rozzi Yes

Public Comments

Mr. Cordrey opened the floor to public comments at 6:43pm.

No comments were made; therefore Mr. Cordrey closed the floor to public comments at 6:43pm.

Human Resources

Ms. Kellie Krieger, Human Resources Manager, requested a motion to approve the following deed in the Maineville Cemetery, new addition: Fred and Brenda Briscoe have purchased lot 145, graves 1 and 2, deed number 2021-13.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve the above-mentioned cemetery deed.

Roll call as follows: Joe Rozzi Yes
Mark Sousa Yes
Darryl Cordrey Yes

New Business

-Motion- To approve a minor modification of the 2012 Consent Decree for 7682 Lakepoint Drive (setback reduction)

Law Director, Ben Yoder, stated that this is different than most zoning cases brought before the Board. Back in 2012, there was property subject to a lawsuit that in return brought forth a Consent Decree amongst the parties. The owner of the property is D.R. Horton; they're still building out their development. There is supposed to be a side yard setback of 33 feet on lot 510 to keep a distance between the multi-family unit and the single-family dwelling. Anytime either party would like to amend the consent decree for a minor modification, they can jointly petition the courts, which brings us to tonight's motion. The lot is currently too narrow to build the houses that they build; therefore, the applicant is asking to modify from a 33-foot setback to a 27-foot setback. Zoning Commission heard this on October 4, 2021, and unanimously approved to petition the court so all that is left is the Trustee's vote on the matter.

Mr. Cordrey asked if this is just for this one lot?

Mr. Yoder responded that it is just for this one. No precedence is set to change any other setbacks.

Mr. Sousa asked if the buffer requirements would change?

Mr. Yoder stated that nothing would change besides the setback number.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve the minor modification of the 2012 Consent Decree for 7682 Lakepoint Drive (setback reduction).

Roll call as follows:	Darryl Cordrey	Yes
	Mark Sousa	Yes
	Joe Rozzi	Yes

Work Session

-2022 Capital Budget

Mr. Centers explained that we have 18 funds that we work within, so he gave the proposed budget breakdown. A copy of the rolled-up budget is available at our Administration Building during normal business hours.

Detailed conversations took place in reference to each budget item. Major topics included but are not limited to the following:

- American Rescue Plan Act (ARPA) funds and a proposal for our EPA concerns at Mounts Park
- Allocating more money in our General Fund towards overall park issues
- Budgeting for additional personnel within the Public Works Department
- Paying outright for vehicles for multiple departments to save money on interest
- Improvement of sites for all departments
- Road resurfacing

Administrator's Report

Mr. Centers stated that the next regularly scheduled meeting for the Board of Trustees would be October 20; we need to move that meeting to October 27th due to staff and Trustees being out of town.

Mr. Cordrey made a motion with a second from Mr. Rozzi to move the next Trustee meeting to October 27, 2021 at 6:30pm here at the Administration building.

Roll call as follows: Darryl Cordrey Yes
Joe Rozzi Yes
Mark Sousa Yes

Our Paint-A-Plow event deadline is Monday, October 10th and we do not have any applications, so we need to continue to promote that.

Trunk-or-Treat will be held at Testerman Park on October 23, 2021, from :00-3:00pm.

Lastly, Trick-or-Treat is, as always, on October 31st from 6-8pm, rain or shine.

Trustee Comments

Mr. Sousa mentioned that the County also has a senior services renewal on the ballot in November. Early voting has opened, so get out and let your voice be heard.

Mr. Rozzi stated that the work on the budget was great.

Mr. Cordrey thanked staff for the work on the budget. He also mentioned supporting the renewal levies. He reminded everyone that the Kings and Little Miami football game is being played on October 22nd, which is a big game.

Executive Session

Mr. Cordrey made a motion with a second from Mr. Rozzi to enter into Executive Session at 8:04pm in reference to O.R.C. 121.22 (G) (1): To consider the appointment or employment of a public employee.

Roll call as follows: Joe Rozzi Yes
Mark Sousa Yes
Darryl Cordrey Yes

Mr. Cordrey made a motion with a second from Mr. Rozzi to come out of Executive Session at 8:49pm.

Roll call as follows: Mark Sousa Yes
Darryl Cordrey Yes
Joe Rozzi Yes

Mr. Cordrey made a motion with a second from Mr. Rozzi to create and post the position of Part Time Community Resource Officer.

Roll call as follows: Mark Sousa Yes
Joe Rozzi Yes
Darryl Cordrey Yes

Adjournment

With no further business to discuss, Mr. Cordrey made a motion with a second from Mr. Rozzi to adjourn at 8:50pm.

Roll call as follows: Darryl Cordrey Yes
Joe Rozzi Yes
Mark Sousa Yes

DRAFT

LEGISLATIVE COVER MEMORANDUM

Introduction: October 27, 2021

Effective Date: Next available date

Agenda Item: **Motion**
To approve the ordering of a 2022 International Dump Truck for payment in 2022

Submitted By: Brent Centers

Scope / Description: Production and delivery for the 2022 International Dump Truck is approximately 12 months out. As the Township has proposed a budgetary expense for the International Dump Truck in the 2022 budget, the Township needs to order the vehicle now to receive the vehicle in 2022. As the budget has not received a vote, we need a Motion in order to approve this order.

NOTE: Approving this motion will require an affirmative vote on the *Motor Vehicles* line within the *Road & Bridge* budget in the 2022 Capital Budget.

Budget Impact: \$0

Vote Required for Passage: 2 of 3

LEGISLATIVE COVER MEMORANDUM

Introduction: October 27, 2021

Effective Date: Next available date after passage

Agenda Item: **Resolution 21-1027**
A RESOLUTION DECLARING CERTAIN MISCELLANEOUS EQUIPMENT
AND VEHICLES AS SURPLUS AND APPROVAL OF ITS SALE IN A
PUBLIC AUCTION

Submitted By: Kenny Hickey

Scope / Description: This vehicle has been declared as surplus by Public Works Director Kenny Hickey and has been replaced by a new vehicle purchased this year. This item is listed on Exhibit A.

This single item is valued over \$5,000.

Budget Impact: \$0

Vote Required for Passage: 2 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:30 p.m. on October 27, 2021, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Darryl Cordrey - Trustee
Joseph P. Rozzi – Trustee
Mark Sousa - Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 21-1027**

**A RESOLUTION DECLARING CERTAIN MISCELLANEOUS EQUIPMENT AND
VEHICLES AS SURPLUS AND APPROVAL OF ITS SALE IN A PUBLIC AUCTION**

WHEREAS, Hamilton Township, Warren County, Ohio has identified certain miscellaneous equipment as having the end of its useful life to the Township and desires to designate such equipment as surplus property; and

WHEREAS, the involved equipment has an estimated value over \$5,000;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Hamilton Township, Warren County, Ohio, pursuant to Ohio Revised Code § 505.10:

SECTION 1. That the following miscellaneous equipment (the “Surplus Equipment”) be declared surplus property, no longer needed for service by the Township to its residents:

One (1) Ford F-450 Flatbed Truck: VIN # 1FDXF46P84EB72418

SECTION 2. That the Township Administrator, Public Works Director, or delegate is authorized to advertise and sell the Surplus Equipment on Govdeals.com pursuant to any lawful means authorized by the Ohio Revised Code § 505.10.

SECTION 3. That the Township Administrator, Public Works Director, or delegate is authorized and directed to take all action necessary to carry out this Resolution.

SECTION 4. This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey –	Aye _____	Nay _____
Joseph P. Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____

Resolution adopted this 27th day of October 2021.

Attest:

Kurt E. Weber, *Fiscal Officer*

Approved as to form:

Brodi J. Conover, *Assistant Law Director*

I, Kurt E. Weber., Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on October 27, 2021

Date: _____

Kurt E. Weber, *Fiscal Officer*

Equipment Online Form

Exhibit A

Inventory ID: 5E66	Bid Increment:	Opening Bid: \$5,000	Reserve:
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Short Description:
 Year **2004** Manufacturer **Ford** Model **F-450 Super Duty**

Please fill in or check **Long Description:**

This Equipment: Starts Starts with a Boost & Is Operable Is not operable For Parts Only
 Engine **6.0 L, V** Gas Diesel engine Hours 2038 Miles 118,761

This vehicle was maintained every **5,000 X** Hours

Engine Manufacture: Power Stroke Condition: Is Operable Needs repair Is in Unknown Condition

Repairs needed: _____

Transmission

Transmission: Automatic Manual ___ Speed Transmission: Hours **2038** Miles **118,761**

Transmission Manufacture: _____ Condition: Is Operable Needs Repair Is Unknown

Repairs Needed: _____

Interior: Color **Light Gray** Cloth Vinyl Leather

Minor damage to: **Driver's Seat**

Major damage to: _____

Radio: Brand **Ford** AM AM/FM AM/FM Cassette AM/FM CD

Cruise Control Power: Steering Seats AC No AC Condition: Cold Unknown

Exterior: Color **White** Windows: No cracked glass Cracked _____

Minor Dents Scratches Dings Tire Condition: Low ___ Flat ___

Minor dents to: _____

Major damage to: _____

Of Wheels **6** # Of Axles **2** # Of Tracks _____

Dimensions: _____

Decals: None Have been sprayed Have been removed Impressions remain No impressions

Additional Equipment: Manufacturer _____ Model _____

Serial # _____ Condition: Is Operable Needs repair Is in Unknown Condition

Description: 8-foot Western Plow and a Poly Cast V Box.

Location of Asset: Public Works Building
For more information contact: Kenny Hickey (513) 683-5360

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